



BSB50820 DIPLOMA OF PROJECT MANAGEMENT

This course is designed for senior or emerging team leaders, project officers, senior administration staff or experienced managers of staff who require an understanding of and competence in all aspects of the Project Management cycle. It covers the topic in significantly more detail than a single unit.

It is expected that participants will have access to workplace situations which enable them to participate fully and demonstrate the grasp of the principles involved, in real workplace examples where the organisation can take the opportunity to implement required improvements at the same time as the training takes place. They will use their own workplace environment to produce practical and meaningful results towards their completion of the qualification.

Program Outcomes

- Develop a scope management plan and manage the application of project scope controls.
- Determine and implement project schedules, and assess time management outcomes.
- Determine quality requirements, implement quality control and assurance processes, and use review and evaluation to make quality improvements in current and future projects.
- Identify, analyse and refine project costs to produce a budget, and to use this budget as the principal mechanism to control project cost.
- Plan for human resources, implementing personnel training and development, and managing a project team.
- Link people, ideas and information at all stages in the project life cycle through effective communication planning.
- Identify, analyse, treat and monitor project risks, and assess risk management outcomes.
- Track project objectives to comply with organisational goals, strategies and objectives.

Program Snapshot



Duration

12-16 months



Delivery Options

- Face to face or virtual classroom
- Workplace based program
- Distance learning



Assessment Methods

- Theory assessments
- Knowledge questions
- Case studies
- Practical exercises,
- Oral questioning
- Project work



Time Commitment

24 x half day classes plus up to 10 hrs additional study and practice per month, as the participant works on real workplace projects



Pre-requisites

There are no entry requirements for this course.



Resources Provided

Learning resources will be provided including; training manuals, powerpoint presentations, You-tube clips etc.



\$5,000 full Fee for Service. State Government funding may be available for eligible individuals- contact us to see if you qualify.



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The qualification consists of 12 units (8 core);

1. BSBPEF501 Manage personal and professional development
2. BSBPMG530 Manage project scope *
3. BSBPMG531 Manage project time *
4. BSBPMG532 Manage project quality *
5. BSBPMG533 Manage project cost *
6. BSBPMG534 Manage project human resources *
7. BSBPMG535 Manage project information and communication *
8. BSBPMG536 Manage project risk *
9. BSBPMG537 Manage project procurement
10. BSBPMG538 Manage project stakeholder engagement
11. BSBPMG539 Manage project governance
12. BSBPMG540 Manage project integration *

* Indicates core units.

Induction: Trainees will be introduced to the course, delivery and assessment methods, and expectations and rights of trainees prior to course commencement.

All trainees are expected to comply with worksite WHS procedures and policies during practical activities. Safety procedures in the classroom will be explained at the commencement of the course.

RPL & Credit Transfer: Students who believe they have sufficient past experience to demonstrate full competence against particular units may apply for RPL using the forms and processes available from the TME office. Students may apply for credit transfer for any units completed in prior qualifications, including for the elective units.

Funding: This program is delivered with Victorian State Government funding or subsidised by the NSW Government subject to eligibility. New employees may also be eligible for Commonwealth Government Funding. Contact us to check your eligibility.

Workplace Training: Programs can be customised to meet individual or workplace requirements. On the job training and assessment activities are built into our programs to benefit employers and enable learners to develop relevant workplace skills.

We actively tailor training for people from diverse backgrounds, including those with disabilities, and encourage all to apply.

Information in this flyer is current at Jan 2021 and may be subject to change. Contact us to ensure you have the most current information about this program.

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For more information about this program please contact
The Management Edge (1800 TME TME) or enquiries@tme.edu.au