

CERTIFICATE III in WORK HEALTH & SAFETY (BSB30719)



Every employee has a legal responsibility to ensure they look after themselves and their fellow workers. The boss also has responsibilities. Many people are aware of Work Health and Safety (WHS) as an issue but are not familiar with how it affects them and their day-to-day work.

This course extends the basic knowledge of and reflects that all individuals perform some (WHS) duties in addition to their main duties. It is aimed at any staff member who needs to ensure that the people they work with as well as themselves are kept free from harm in keeping with corporate and Government philosophy, policy and practice.

The program is offered as a full qualification, though individuals may choose to focus on the specific subjects of particular interest to them.

Program Outcomes

- ✓ Contribute to the understanding of work health and safety (WHS) laws and comply with them in one's own workplace.
- ✓ Contribute to compliance with WHS laws (WHS) hazard identification, risk assessment and risk control.
- ✓ Use structured process improvement tool to solve process and other problems.
- ✓ Contribute to work health and safety (WHS) communication and consultation Workforce Development
- ✓ Recognise and interact productively with diversity in the workplace.
- ✓ Identify opportunities for Improvement Increasing the knowledge and engagement others with the process.
- ✓ Knowledge required to contribute to WHS issue-resolution and to communicate their outcomes.
- ✓ Identify and prevent the development of emergency situations
- ✓ identify and control hazardous chemicals in the workplace and learn how to work safely with them.
- ✓ Encourage a pro-active approach to identifying, suggesting and developing ideas about better ways of doing things at a practical operational level
- ✓ Regulation, Licensing and Risk To assist with actions and activities performed in response to workplace incidents

Program Snapshot



Full Program Duration

12-14 months



Delivery Method

Delivered in the workplace, supplemented by extensive workplace practice.

Or Virtually 2 x 3 hour sessions per month plus out of class performance tasks and Assessments

Assessment Methods

- Theory & knowledge assessments
- Case studies and workplace observations
- Practical exercises
- Workplace Supervisors' reports
- Project work



Pre-requisites

There are no entry requirements for this course, however it is expected that learners will be employed in a position that allows them demonstrate application of skills required by the program. Learners will need access to internet for on-line research and activities.

LLN will be assessed prior to course commencement.



Resources Provided

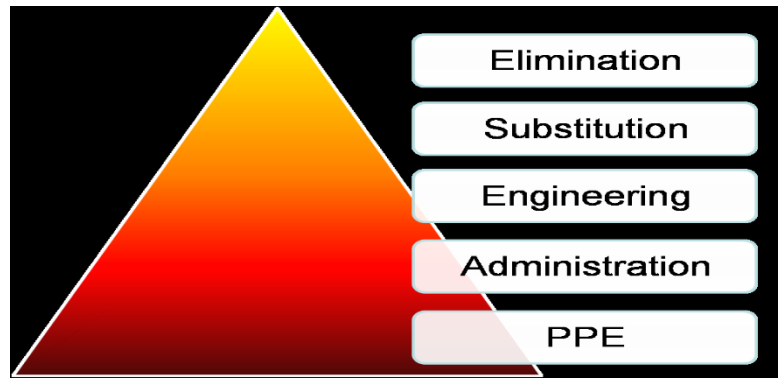
Learning resources will be provided including; training manuals, powerpoint presentations, YouTube clips webinars etc.



Costs

\$4,000 full fee.
State Government funding may be available for eligible individuals- contact us to see if you're eligible for government funding.

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Program Structure

This qualification comprises 11 units of competency.

Core Unit (#) Elective Unit (E)

- 1.BSBWHS307 Apply knowledge of WHS legislation in the workplace #
- 2.BSBWHS308 Participate in WHS hazard identification, risk assessment and risk control processes #
- 3.MSMSUP390 Use structured problem-solving tools E
- 4.BSBWHS309 Contribute effectively to WHS communication and consultation processes #
- 5.BSBTWK301 Use inclusive work practices E
- 6.MSS403053 Map an operational process E
- 7.BSBWHS310 Contribute to WHS issue-resolution processes #
- 8.PUAFER001 Identify, prevent, and report potential facility emergency situations #
- 9.BSBWHS331 Participate in identifying and controlling hazardous chemicals (Release 1) #
10. BSBSTR301 Contribute to continuous improvement E
- 11.BSBWHS416 Contribute to workplace incident response E

Induction: Trainees will be introduced to the course, delivery and assessment methods, and expectations and rights of trainees prior to course commencement.

All trainees are expected to comply with worksite WHS procedures and policies during practical activities. Safety procedures in the classroom will be explained at the commencement of the course.

RPL & Credit Transfer: Students who believe they have sufficient past experience to demonstrate full competence against particular units may apply for RPL using the forms and processes available from the TME office. Students may apply for credit transfer for any units completed in prior qualifications, including for the elective units.

Funding: In some jurisdictions this program may be supported by State Government funding subject to eligibility. New employees may also be eligible for Commonwealth Government Funding. Contact us to check your eligibility.

Workplace Training: Programs can be customised to meet individual or workplace requirements. On the job training and assessment activities are built into our programs to benefit employers and enable learners to develop relevant workplace skills.

We actively tailor training for people from diverse backgrounds, including those with disabilities, and encourage all to apply.

Information in this flyer may be subject to change. Contact us to ensure you have the most current information about this program.

BSB30719 - Course Info Sheet - v 2021.06.docx



For further information please contact the TME office on 1800 863 863 or enquiries@tme.edu.au